

**SIGNAL FAMILY SUPPORT LTD**

**Registered company no: 07532242 (England & Wales)**

**Registered charity no: 1143147**

**REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 MARCH 2019**

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FOR THE YEAR ENDED 31 MARCH 2019**

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## **SIGNAL FAMILY SUPPORT LTD**

### **REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019**

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2019. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard for the UK and Republic of Ireland (FRS102).

## **OBJECTIVES AND ACTIVITIES**

### **Aims and Objectives**

The principal activities of the charity continue to be:

1. The provision of opportunities for families and interested individuals to give mutual support, informal advice, information and guidance in order to advance the wellbeing of families with children of any age who are on the autism spectrum and who live in the London Borough of Lewisham
2. The provision or the commissioning of facilities, services and activities for the benefit of family members

### **Significant activities**

During the year, SIGNAL Family Support Ltd carried on its usual activities, providing mutual support for its members via various activities. These included family trips to places such as Brighton Sea Life Centre, a local Forest School, a trampoline park, The Planetarium and Royal Observatory in Greenwich, plus our annual trips to see the pantomime at Greenwich Theatre and to go ten-pin bowling at Surrey Quays.

We held monthly evening meetings for members, covering topics including anxiety and depression, teen life, SEN law and talks from young people on the autism spectrum.

Our Family Summer Party in July, and picnic in August, were very popular and enjoyed good weather. Our weekly trampolining sessions and swimming classes remain well-attended.

This year we held a limited term of 20 weekly dramatherapy sessions for a small group of children, working with The Deboree Ubee Trust in Greenwich.

SIGNAL has maintained a strong local presence and continues to work closely with the Local Authority and other agencies to support families affected by autism in Lewisham which has the highest ASD diagnosis rate of young people in England.

### **Volunteers**

We would like to thank our volunteers who have generously donated their time and talents to the charity.

**SIGNAL FAMILY SUPPORT LTD**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019 continued**

**FINANCIAL REVIEW**

**Principal funding sources**

A big thank you to Baily Thomas, London Community Fund, Mencap, Merchant Taylors and Children First Lewisham for their continued support of our activities, plus all members and supporters who donated throughout the year.

**Reserves policy**

The charity aims to maintain unrestricted reserves equivalent to 3 months' operating costs. As at 31 March 2019 this was approximately £15,000.

**FUTURE PLANS**

Looking ahead, we hope to maintain our current level of activities whilst aiming for new projects within the constraints of finding funding in financially straitened times.

Projects we are looking to fund include horse-riding for children and mindfulness for parents.

**SIGNAL FAMILY SUPPORT LTD**

**REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2019 continued**

**STRUCTURE, GOVERNANCE AND MANAGEMENT**

**Governing document**

The charity is controlled by its governing document, a deed of trust, and is a company limited by guarantee, as defined by the Companies Act 2006.

**REFERENCE AND ADMINISTRATIVE DETAILS**

Registered charity no: 1143147

Registered company no: 07532242 (England & Wales)

Registered office: Hatcham Oak Children's Centre, 29 Wallbutton Road, London SE4 2NX

**Trustees**

L A Hutton

Chair

K J Cody

Treasurer

N Ballard

*appointed 24 September 2018*

M Clater

*resigned 16 November 2018*

H Delaney

S Gregory

M Jimenez-Lopez

K Mantle

M McInerney

I Sinclair

**Independent Examiner**


Christine Wykes Driver, Voluntary Action Lewisham

The Mulberry Centre, 15 Amersham Vale

London SE14 6LE

**Approved by the board of trustees on 11 October 2019**

and signed on its behalf by



Sarah Gregory, Chair (appointed June 2019)

**INDEPENDENT EXAMINER'S REPORT  
TO THE TRUSTEES OF SIGNAL FAMILY SUPPORT LTD**

I report to the trustees of Signal Family Support Ltd ('The Charity') on my examination of the Charity's accounts for the year ended 31 March 2019.

**Responsibilities and basis of report**


As the charity's trustees you are also its directors for the purposes of company law. You are responsible for the preparation of accounts in accordance with the requirements of the Companies Act 2006. Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the Companies Act 2006 and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under s.145 of the Charities Act 2011. In carrying out my examination I have followed the directions given by the Charity Commission under s.145 (5.b) of the Charities Act 2011.

**Independent examiner's statement**

I have completed my examination and confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by s.386 of the Companies Act 2006
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of s.396 of the Companies Act 2006 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

I have no concerns and have come across no other matter in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



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Christine Wykes Driver  
Voluntary Action Lewisham, The Mulberry Centre  
15 Amersham Vale, London SE14 6LE

24 September 2019

## SIGNAL FAMILY SUPPORT LTD

## STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019

			Year ended 31.03.19	Year ended 31.03.18
	Unrestricted Fund	Restricted Fund	Total Funds	Total Funds
Notes	£	£	£	£
<b>INCOME</b>				
Donations and grants	8,046	33,261	41,307	53,773
<b>Charitable activities</b>				
Swimming	4,794		4,794	4,280
Trips	3,250		3,250	3,472
Trampolining	2,016		2,016	2,171
Dramatherapy contributions	345		345	
<b>Total income</b>	<b>18,451</b>	<b>33,261</b>	<b>51,712</b>	<b>63,696</b>
<b>EXPENDITURE</b>				
Raising funds	5,627		5,627	6,533
<b>Charitable activities</b>				
Staffing	11,171	9,368	20,539	14,262
Swimming		12,516	12,516	8,618
Trips		7,722	7,722	6,971
Trampolining		5,818	5,818	4,580
Teens group		1,362	1,362	
Parents' meetings		1,240	1,240	
Office, admin, insurance, telephone	1,209	601	1,810	2,147
Room hire		432	432	325
Newsletter		382	382	575
Sundries	13		13	147
Depreciation	11	68	79	105
Subtotal	18,031	39,509	57,540	44,263
Legal & professional fees		1,267	1,267	1,459
Accountancy fees		900	900	840
<b>Total expenditure</b>	<b>18,031</b>	<b>41,676</b>	<b>59,707</b>	<b>46,562</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>420</b>	<b>(8,415)</b>	<b>(7,995)</b>	<b>17,134</b>
Transfers between funds	4,049	(4,049)	0	
<b>Net movement in funds</b>	<b>4,469</b>	<b>(12,464)</b>	<b>(7,995)</b>	<b>17,134</b>
<b>RECONCILIATION OF FUNDS</b>				
Total funds brought forward	23,545	25,795	49,340	32,206
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>28,014</b>	<b>13,331</b>	<b>41,345</b>	<b>49,340</b>

*The notes form part of these financial statements.*

**SIGNAL FAMILY SUPPORT LTD**  
**BALANCE SHEET AT 31 MARCH 2019**

	Notes	2019		2018
		Unrestricted Fund £	Restricted Fund £	Total funds £
<b>FIXED ASSETS</b>				
Tangible assets	5	32	206	238
<b>CURRENT ASSETS</b>				
Debtors	6			118
Cash at bank		31,796	31,258	63,054
		<u>31,796</u>	<u>31,258</u>	<u>63,054</u>
<b>CREDITORS</b>				
Amounts falling due within one year	7	(3,814)	(18,133)	(21,947)
<b>NET CURRENT ASSETS</b>		27,982	13,125	41,107
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>28,014</u>	<u>13,331</u>	<u>41,345</u>
<b>NET ASSETS</b>		<u>28,014</u>	<u>13,331</u>	<u>41,345</u>
<b>REPRESENTED BY:</b>	10			
Unrestricted funds				28,014
Restricted funds				13,331
<b>TOTAL FUNDS</b>				<u>41,345</u>

The charitable company, no: 07532242, is entitled to exemption from audit under s.477 of the Companies Act for the year ended 31 March 2019. The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2019 in accordance with s.476 of the Companies Act 2006. The trustees acknowledge their responsibilities for:

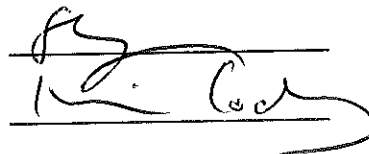
1. ensuring that the charitable company keeps accounting records that comply with s. 386 and s.387 of the Companies Act 2006 and
2. preparing financial statements which give a true and fair view of the state of affairs of the charitable company at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of s.394 and s.395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small charitable companies. The notes form part of these financial statements.

The financial statements were approved by the Board of Trustees on 11 October 2019. and signed on its behalf by:

Sarah Gregory, Chair of trustees

K J Cody, Treasurer





## **SIGNAL FAMILY SUPPORT LTD**

### **NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019**

#### **1 ACCOUNTING POLICIES**

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

##### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

##### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

##### **Tangible fixed assets**

Depreciation is charged on assets with a purchase price over £500 to write off each asset over its estimated useful life. Computer equipment is depreciated at 25% per annum.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objects at the discretion of the trustees. Restricted funds can only be used for particular purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

##### **Pension costs and other post-retirement benefits**

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

## SIGNAL FAMILY SUPPORT LTD

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 continued

<b>2 NET INCOME/(EXPENDITURE)</b>	Year ended	Year ended
Net income/(expenditure) is stated after charging	31.03.19	31.03.18
	£	£
Depreciation on owned assets	79	105
<b>3 TRUSTEE REMUNERATION AND BENEFITS</b>		
There were no trustees' remuneration or other benefits for the year ended 31 March 2019 nor for the year ended 31 March 2018.		
There were no trustee expenses paid for the year ended 31 March 2019 (2018).		
<b>4 STAFF COSTS</b>	Year ended	Year ended
The average number of employees during the year were	31.03.19	31.03.18
Administration staff	1	1
No employees received emoluments in excess of £60,000		
<b>5 TANGIBLE FIXED ASSETS</b>		Equipment
		£
<b>COST</b>		
At 1 April 2017 and 31 March 2018		2,376
<b>DEPRECIATION</b>		
At 1 April 2018		2,059
Charge for year		79
At 31 March 2019		<u>2,138</u>
<b>NET BOOK VALUE</b>		
Net book value at 31 March 2019		238
Net book value at 31 March 2018		317
<b>6 DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	Year ended	Year ended
	2019	2018
	£	£
Prepayments	0	118
<b>7 CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	Year ended	Year ended
	2019	2018
	£	£
Social security and other taxes		100
Deferred income	18,133	24,834
Other creditors	3,814	1,082
Accrued expenses		2,325
	<u>21,947</u>	<u>28,341</u>

## SIGNAL FAMILY SUPPORT LTD

## NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2019 continued

## 8 MOVEMENT IN FUNDS

	At 01.04.18	Net movement in funds	Transfer between funds	At 31.03.19
	£	£	£	£
Unrestricted funds	23,545	420	4,049	28,014
Restricted funds	25,795	(8,415)	(4,049)	13,331
<b>TOTAL FUNDS</b>	<b>49,340</b>	<b>(7,995)</b>	<b>-</b>	<b>41,345</b>

Net movement in funds included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds	18,451	18,031	420
Restricted funds	33,261	41,676	(8,415)
<b>TOTAL FUNDS</b>	<b>51,712</b>	<b>59,707</b>	<b>(7,995)</b>

## Comparatives for movement in funds

	At 01.04.17	Net movement in funds	Transfer between funds	At 31.03.18
	£	£	£	£
Unrestricted funds	28,557	10,188	(15,200)	23,545
Restricted funds	3,649	6,946	15,200	25,795
<b>TOTAL FUNDS</b>	<b>32,206</b>	<b>17,134</b>	<b>-</b>	<b>49,340</b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources	Resources expended	Movement in funds
	£	£	£
Unrestricted funds	19,930	(9,742)	10,188
Restricted funds	43,766	(36,820)	6,946
<b>TOTAL FUNDS</b>	<b>63,696</b>	<b>(46,562)</b>	<b>17,134</b>

## 11 RELATED PARTY DISCLOSURES

There were no related party transactions in the year ended 31 March 2019.

**SIGNAL FAMILY SUPPORT LTD****DETAILED STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2019**

	Year ended 31.03.19	Year ended 31.03.18
	Total Funds	Total Funds
	£	£
<b>INCOME</b>		
<b>Donations and grants:</b>		
Merchant Taylors	12,594	4,833
Children First Lewisham	7,000	10,500
London Community Fund	6,667	3,333
Baily Thomas	5,000	10,000
MENCAP	2,000	
BBC Children in Need		15,100
Donations & fundraising events	4,141	6,076
Membership subscriptions	3,905	3,931
<b>Subtotal</b>	<b>41,307</b>	<b>53,773</b>
<b>Income from charitable activities:</b>		
Swimming	4,794	4,280
Trips	3,250	3,472
Trampolining	2,016	2,171
Dramatherapy	345	
<b>Subtotal</b>	<b>10,405</b>	<b>9,923</b>
<b>Total incoming resources</b>	<b>51,712</b>	<b>63,696</b>
<b>EXPENDITURE</b>		
<b>Raising funds</b>	<b>5,627</b>	<b>6,533</b>
<b>Charitable activities</b>		
Staffing	20,539	14,262
Swimming	12,516	8,618
Trips	7,722	6,971
Trampolining	5,818	4,580
Office & administration, insurance	1,481	1,564
Teens group	1,362	
Parents' meetings/ Family activities	1,240	
Room hire	432	325
Newsletter	382	575
Telephone, subscriptions	329	583
Sundries	13	147
Depreciation	79	105
<b>Subtotal</b>	<b>57,540</b>	<b>44,263</b>
<b>Governance costs</b>		
Legal & professional fees	1,267	1,459
Accountancy fees	900	840
<b>Subtotal</b>	<b>2,167</b>	<b>2,299</b>
<b>Total resources expended</b>	<b>59,707</b>	<b>46,562</b>
<b>NET INCOME/ (EXPENDITURE)</b>	<b>(7,995)</b>	<b>17,134</b>
<b>Surplus/(Deficit for the year)</b>	<b>(7,995)</b>	<b>17,134</b>